



Year 2019
BOOKING FORM Part A

For office use only

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www.cottageindustriesassociation.co.uk

Show	Size Required E.g. 8ft	Prices	Price Sub total	Deposit	Balance Post-dated cheque	15% off	Total Payment
25 th February - 3 rd March Castle Quay Shopping Centre £150 8ft x 6ft extra space at £18 per 1ft Electric FREE							
25 th March - 31 st March Stevenage Town Centre £380 8ft x 6ft extra space at £47 per 1ft Electric FREE							
15 th April - 21 st April Serpentine Green Shopping Centre £200 8ft x 6ft extra space at £25 per 1ft Electric FREE							
4 th - 6 th May Hardwick Hall £235 8ft x 6ft extra space at £29 per 1ft Electric FREE							
11 th - 12 th May Nottinghamshire County Show £170 8ft x 6ft extra space at £21 per 1ft Electric FREE							
16 th - 18 th May Devon County Show £350 8ft x 6ft extra space at £43 per 1ft Electric FREE							
25 th - 26 th May Hertfordshire County Show £230 8ft x 6ft extra space at £29 per 1ft Electric FREE							
25 th - 27 th May Harewood House £195 8ft x 6ft extra space at £22 per 1ft Electric FREE							
2 nd June Rutland County Show £90 8ft x 6ft extra space at £11 per 1ft Electric FREE							
6 th - 8 th June South of England Show £340 8ft x 6ft extra space at £42 per 1ft Electric FREE							

14 th – 16 th June	Royal Three Counties Show £295 8ft x 6ft extra space at £37 per 1ft Electric FREE								
19 th – 20 th June	Lincolnshire County Show £240 8ft x 6ft extra space at £30 per 1ft Electric FREE								
20 th – 23 rd June	Royal Highland Show £500 8ft x 6ft extra space at £62 per 1ft Electric FREE								
26 th – 27 th June	Norfolk County Show £295 8ft x 6ft extra space at £36 per 1ft Electric FREE								
5 th – 7 th July	Kent County Show £295 8ft x 6ft extra space at £36 per 1ft Electric FREE								
9 th - 11 th July	Great Yorkshire Show £475 8ft x 6ft extra space at £59 per 1ft Electric FREE								
20 th – 21 st July	Holkham Country Show £240 8ft x 6ft extra space at £30 per 1ft Electric FREE								
22 nd – 25 th July	Royal Welsh Show £450 8ft x 6ft extra space at £56 per 1ft Electric FREE								
30 th July – 1 st August	New Forest Show £330 8ft x 6ft extra space at £41 per 1ft Electric FREE								
9 th – 10 th Aug	Shrewsbury Flower Show £380 8ft x 6ft extra space at £48 per 1ft. Electric FREE								
13 th - 14 th August	Anglesey County Show £170 8ft x 6ft extra space at £21 per 1ft Electric FREE								
13 th – 15 th August	Pembrokeshire County Show £275 8ft x 6ft extra space at £34 per 1ft Electric FREE								
24 th – 25 th August	Leicestershire County Show £100 8ft x 6ft extra space at £13 per 1ft Electric FREE								
30 th Aug – 1 st Sept	Chatsworth Country Show £295 8ft x 6ft extra space at £36 per 1ft Electric FREE								

7 th – 8 th Sept	Dorset County Show £220 8ft x 6ft extra space at £28 per 1ft Electric FREE							
14 th – 15 th Sept	Floors Castle Food Festival £175 8ft x 6ft extra space at £22 per 1ft Electric FREE							
21 st – 22 nd Sept	Royal County of Berkshire Show £250 8ft x 6ft extra space at £31 per 1ft Electric FREE							
28 th - 29 th Sept	Malvern Autumn Show £295 8ft x 6ft extra space at £36 per 1ft Electric FREE							
7 th – 13 th Oct	Serpentine Green Shopping Centre £235 8ft x 6ft extra space at £25 per 1ft Electric FREE							
25 th – 27 th Oct	Rutland Mistletoe Fair £250 8ft x 6ft extra space at £31 per 1ft Electric FREE							
4 th Nov - 10 th Nov	Herts Mistletoe Fair £380 8ft x 6ft extra space at £47 per 1ft Electric FREE							
11 th Nov - 17 th Nov	Herts Mistletoe Fair £380 8ft x 6ft extra space at £47 per 1ft Electric FREE							
25 th Nov – 1 st Dec	Crawley Town Centre £380 8ft x 6ft extra space at £47 per 1ft Electric FREE							
2 nd – 8 th Dec	Crawley Town Centre £380 8ft x 6ft extra space at £47 per 1ft Electric FREE							
9 th – 15 th Dec	Crawley Town Centre £380 8ft x 6ft extra space at £47 per 1ft Electric FREE							
16 th – 22 nd Dec	Crawley Town Centre £380 8ft x 6ft extra space at £47 per 1ft Electric FREE							

BLOCK CAPITALS PLEASE

Name _____ Business Name _____

Address _____

Post Code _____ Tel. _____

Mobile. _____

Email Address _____ Web Site _____

Description of goods for sale. (Pictures to be attached if you are a new exhibitor).

I have read, understood and agree to abide by the booking terms and conditions

Signed _____

Booking Terms and Conditions

1. £100 deposit for each show booked plus post dated cheques dated six weeks before the event. If you are booking more than four shows, You can send £500 which will be used as a rolling deposit. The balance for the shows can be paid at the end of each show (see No2. Terms and Conditions). 15% off for booking 10 or more shows. Please make cheques payable to Cottage Industries Association. All bookings are made in good faith and are firm bookings subject to condition 17. Bookings will only be accepted on the official booking form, with the relevant form of payment
2. In the event that the booking is cancelled or the exhibitor fails to attend, the deposit paid will be retained as a cancellation fee. Any shows booked must be paid for in full, unless Cottage Industries can re-let the space booked.
 - All cancellations must be confirmed in writing
 - Cottage Industries Association will not be held responsible for any loss of monies paid or lost trade in the event of a show being cancelled or abandoned by the organisers. If a cheque issued by, or on behalf of, an exhibitor is not honored, then the exhibitor shall be liable for all charges incurred by Cottage Industries Association (MINIMUM CHARGE £30.00).
3. Goods for sale must not be different from those detailed on the booking form(s) without prior consent from Cottage Industries Association. Only crafts and gifts described on your booking form may be displayed. Any new lines must be approved by us before the event. In cases of multiple crafts, please list ranges in majority order. We may ask you to take off your display, any item(s) that conflicts with any other exhibitor.
4. In all cases exhibitors must set up the day before the event starts. (PITCHES WILL BE REALLOCATED TO OTHER EXHIBITORS IF THE PITCH IS NOT OCCUPIED BY THE SPECIFIED TIME, AND NO REFUND WILL BE MADE UNLESS COTTAGE INDUSTRIES ASSOCIATION HAVE BEEN NOTIFIED OF ANY DELAY).
5. All vehicles belonging to or associated with exhibitors must be moved to the designated exhibitors parking area no later than 30 minutes before the show opening time.
6. All stalls must be properly attended during advertised opening times, and should not be closed before the finishing time of any event without prior consent of the organisers.
7. Tables and must be booked and paid for in advance. Via www.shopforsomethingdifferent.com/event-hire/

8. Exhibitors are advised to provide themselves with suitable lighting to maximise visual impact of their displays. Electricity will be supplied for lighting only, up to a maximum of 500 watts. If you require power for any other purpose it must be booked in advance and an excess charge may be levied. Please telephone for details. Exhibitors must supply their own extension leads for connection to the supply provided. All electrical equipment must comply with current regulations. The organiser will not be held responsible for any disruption, loss or damage to goods, equipment or trade by failure of electricity supply howsoever caused.

9. Space cannot be assigned or sublet without the written consent of Cottage Industries Association.

10. Nothing shall be affixed to any wall, floor or item of furniture at any fair, goods or packaging are not permitted to foul or impede public walkways or access aisles between stalls. Exhibitors are responsible for keeping their display areas neat and tidy at all times and for the removal of all rubbish at the end of the day.

11. Stands must have suitable fire retardant table covering to the floor on three sides.

12. **SMOKING IS NOT PERMITTED AT ANYTIME IN THE EXHIBITION AREAS!**

13. All exhibitors agree that they are responsible for the safety of their goods at all times and the organiser accepts no liability whatsoever for loss, damage or theft an exhibitor may suffer.

14. All exhibitors must have their own public liability insurance and are advised to have cover against theft, accidental damage or cancellation of shows. Cottage Industries Association will not accept any liability for accidents caused to third parties, by exhibitors or their equipment.

15. All goods offered for sale by the exhibitors must comply with statutory regulations as are in force from time to time and it is the exhibitor's duty to ensure such compliance.

16. In the event that Cottage Industries Association discover that an exhibitor is in breach of any of the conditions in this agreement, Cottage Industries Association shall be entitled to refuse the exhibitor the use of a stall, and cancel any further bookings, without refund of any monies paid.

17. The payment of a deposit does not in itself guarantee a stall at any exhibition, but the deposit paid, should the organisers decline the booking, will be refunded in full.

18. No more than 2 exhibitors per stand, all exhibitors must trade from behind their stands unless previously agreed with Cottage Industries